

## SELLER/BUYER CHECKLIST

**PLEASE TURN IN COMPLETED DOCUMENTS LISTED BELOW TO CEDAR POINTE VILLAGE 8 OFFICE.**

- 1. OWNER'S INTENT TO SELL/LEASE.**  
(OWNER (S) REQUIRED TO COMPLETE)
- 2. IMPORTANT INFORMATION.**  
(OWNER, REALTOR AND PROSPECTIVE BUYER MUST READ)
- 3. REQUEST FOR APPROVAL OF SALE.**  
(PROSPECTIVE BUYER (S) MUST COMPLETE)
- 4. CERTIFICATION OF GUIDE TO HARMONIOUS LIVING BOOKLET**
  - a. INCLUDE MOTIONS TO CLARIFY, CHANGE OR CREATE RULES AND REGULATIONS UPDATE.
  - b. PLEASE READ THE CONDOMINIUM DOCUMENTS AND BY-LAWS.
- 5. PARKING SUPPLEMENT.**
- 6. COLOR COPY OF DRIVER'S LICENSE (ALL PROSPECTIVE OWNERS)**
- 7. COPY OF SALES/LEASE CONTRACT**
- 8. \$100 APPLICATION FEE (MAKE CHECK PAYABLE TO CEDAR POINTE VILLAGE 8)**